

# Computer Requirements

## Instructions for the completion of the virtual course.

Attendees must be present (connected and visibly present) throughout the entire course to be eligible for the certificate.

In addition to being present, participants will be required to participate in group and class discussions. The textbook will be required at all times during training. Participants must have video and audio capability and connectivity to Zoom during all days of the course. After the participant is registered, Zoom links to join the course will be emailed (including a password to log in).

The following connection equipment (plus a table/desk for reading the textbook) will be needed to ensure the virtual course can be effectively delivered. Participants from the same company will not be allowed to share computer equipment/screens. Each participant must meet the following requirements.

### **Below is a SELF-CHECKLIST to ensure you are prepared to attend the course.**

- Stable Internet connection, capable of streaming video and audio. Test your internet connection here (required speed: minimum 8 Mbps)
- Webcam Participants must be present (visually present) with your webcam throughout the course so instructors can engage effectively with the group during the lecture sessions.
- Microphone and (optional) headphones. A video and audio check-in will be conducted 10 minutes before beginning each day of lectures. I have a functioning microphone and audio.
- Zoom add-in The Zoom Conferencing Platform is used for the course. Please download and install the free Zoom (Client for Meetings) on your computer before the first day of the workshop.

**If you do not meet the above requirements you will NOT be able to attend.**